



## What to do if someone gets hurt....

If a player, coach, spectator or umpire is injured in any way during a SRVGAL event it is your responsibility to provide:

- First Aid
- Call for medical assistance if necessary
- Follow up at the end of the game or practice and again the following day if necessary.
- **Send an email to your division coordinator within 24 hours of the incident with a copy to the Commissioner.**

A special note about umpires: If an umpire is injured we require both coaches report the incident. Please include the appropriate Umpire Coordinator and the Umpire in Chief on all emails regarding umpires.

Your reporting email should include:

- Date and time of incident
- Location of incident
- Name of injured individual
- Injured individual's relationship to the league (player, coach, umpire, spectator)
- A description of the incident
- A description of the injury
- Names and contact phone numbers of witness or witnesses
- What type of aid was provided
- Notes from follow up

No matter how big or small it is important to document every injury or accident that occurs at a SRVGAL event.